

## **Xue (Lisa) Han**

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### **CERTIFICATIONS**

- K-6 Elementary Education Minnesota License, MN 2012
- Qualification Certificate of Completion Middle Years Program Introductory Workshop IBO Asia Pacific Region Western Academy of Beijing, China, 2007
- Qualification Certificate of Completion Primary Years Program Introductory Workshop IBO Asia Pacific Region Western Academy of Beijing, China, 2006
- Qualification Certificate of Teaching Chinese as a Foreign Language (Advanced Level) The Ministry of Education of The People's Republic of China, 2004

### **WORK EXPERIENCE**

#### **5/2018-Present, Chinese immersion-leveled reading materials author at iChineseEdu company.**

- To date, published 110 leveled reading stories for grades 3-8.

#### **8/2009-Present, Scenic Heights Elementary, Minnetonka Public Schools, *Minnetonka, Minnesota, USA***

##### **K-8 Chinese Immersion Department Chair (8/2016-Present)**

- Lead Chinese immersion grades K-8 to create Chinese language arts curriculum instructional framework, UBD, and standard instruction teaching materials.
- Lead Chinese curriculum mapping, Chinese curriculum vertical and horizontal alignments, and communicate and integrate the essential learnings and instructional practices with all Chinese teachers.
- Guide Chinese curriculum review and support teacher's needs (textbooks, software, instructional support in technology integration, assessment data, differentiation, culture, literacy).
- Identify improvement opportunities and work to implement them. Also identify needs by gathering information and feedback from colleagues about Chinese curriculum and instruction.
  - Apply for grants; in multiple cases received a large school district grant to purchase authentic supplemental fiction and non-fiction reading materials for all K-8 Chinese classrooms.
- Participate in district-wide New Teacher Academy and annually provide training for all new Spanish and Chinese immersion teachers.
- Organize professional development seminars and workshops four times per year for 45 Chinese teachers continuing professional development.
- Help school district define essential learnings and instructional practices of particular subject areas.
- Help with Chinese teachers' recruitment and interviews as needed, and provide mentorship.

##### **3<sup>rd</sup> Grade Chinese Teacher, 5<sup>th</sup> Grade Accelerated Chinese Instructor (8/2009-Present)**

- Teach Chinese Language, Math, Science, Social Studies, and Health, to 3<sup>rd</sup> grade Chinese immersion class and teach 5<sup>th</sup> grade accelerated Chinese class.
- Prepare overview, unit plans, a variety of supplementary worksheet, and organize cooperative learning activities/stations; implement differentiated teaching strategies.
- Integrate extra Chinese culture activities with daily language teaching.
- Use responsive classroom philosophy to manage classroom.
- Participate in all collaborative Chinese curriculum planning, and writing in the school district.
- Develop/teach various summer classes for Chinese immersions students at local community center, and develop/teach after-school 2<sup>nd</sup> language Chinese language courses.
- Implement school Skyward grading system and Schoology platform for student/family access.

- Take part in all parent and teacher conferences and maintain close contact with parents.
- Actively participate in PLC, school committees, Chinese teacher professional development meetings, share and present teaching strategies regularly for all Chinese immersion teachers.
- Mentor new Chinese teachers, create, and share new teaching materials with colleagues.
- Plan and organize school-wide Chinese classes end of year performance.
- Awarded mini-grants from University of Minnesota Confucius Institute in 2015 and 2016.
- Attended five National Chinese Language Conferences and two of which were presenter.

**8/2006-6/2008, Chinese Teacher, Western Academy of Beijing (IB School), Beijing, China**

- Taught Chinese Language, Literature & Writing Composition to K- 5th graders for beginner, intermediate and advanced levels.
- Prepared overview, unit plans and variety of supplementary worksheets for all grade levels and organized daily cooperative learning activities.
- Implemented portfolio grading system and integrated Chinese language and culture with all whole-school activities.
- Conducted student-led conferences and maintained close contact with parents.
- Led and participated in 5<sup>th</sup> ACAMIS Chinese at Western Academy of Beijing.

**8/2005-5/2006, Visiting International Professor of Chinese Language, Buena Vista University, Storm Lake, Iowa, USA**

- Taught courses in Chinese language acquisition with an emphasis on conversation and culture.
- Implemented portfolio grading system and organized cooperative learning activities in Chinese classes.
- Attended faculty meetings and meetings associated with the School of Communication and Arts.

**9/1998-8/2005, Beijing Branch office of Taipei Language Institute, Beijing, China**

**Director (9/2003-8/2005), Assistant Director (3/2003-8/2003)**

- Oversaw all operations including the orientation and class registration of students.
- Developed and implemented curriculum in accordance with various levels of the students.
- Supervised 40 instructors, 5 staff members and chaperoned field trips and all school activities.
- Coordinated programs for 300+ students from all over the world.
- Incorporated new texts into standard curriculum.

**Chinese Teacher (9/1998-2/2003)**

- Taught beginner, middle, and advanced-level courses and tutored students.

**7/1996-7/1997, Chinese Lecturer at a subsidiary middle school of Beijing University, Beijing, China**

- As 8<sup>th</sup> grade homeroom teacher taught Chinese Literature & Writing Composition.
- Chief Lecturer for French and Singaporean Chinese Language exchange students in summer.

**EDUCATION**

**9/2009-8/2013, Hamline University, Saint Paul, Minnesota, USA**

- Masters of Arts Degree in Elementary Education.

**9/1993-7/1996, Henan University, Kaifeng, Henan Province, China**

- Masters of Arts Degree in Modern and Contemporary Chinese Language and Literature.
- Awarded the distinction of "Excellent Post-Graduate Student" in Henan Province.

**9/1989-7/1993, Kashi Teachers College, Xinjiang Uygur Autonomous Region, China**

- Bachelors of Arts Degree in Chinese Language and Literature.

**REFERENCES**

- Steve Urbanski, Teaching and Learning Director, Minnetonka Public Schools

5621 County Road 101, Minnetonka MN, 55345

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- Joe Wacker, Principal, Scenic Heights Elementary

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